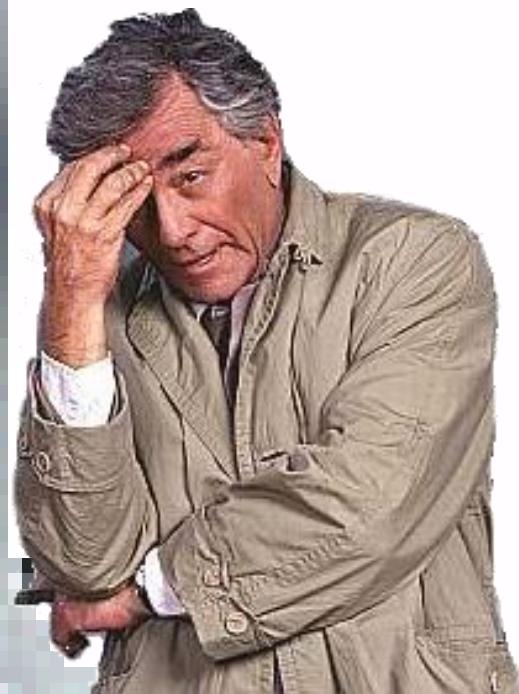


# “JUST ONE MORE THING”: Tweaking and Embellishing Access Queries



starring:  
Microsoft Access

episode produced by:  
**Alan Manifold**  
Systems Implementation Manager  
Purdue University Libraries  
[manifold@purdue.edu](mailto:manifold@purdue.edu)



# THE PROBLEM

There are always new things to add  
There are always new queries to write  
Many queries are actually wrong



Like good detectives, we have  
to keep going back until we get  
everything nailed down.

# QUERY MAINTENANCE

Because you keep going back to queries,  
make them easy to maintain. Which of  
these would you rather tweak?

LOCATION_ID
LOCATION
"120" Or "121" Or "123" Or "124" Or "126" Or "127" Or "129" Or "130" Or "131" Or "122" Or "125" Or "128" Or "119"



LOCATION_CODE
LOCATION

Like "life\*"

They do the same  
thing, but the bottom  
one is much easier  
to follow.

# FLEXIBILITY

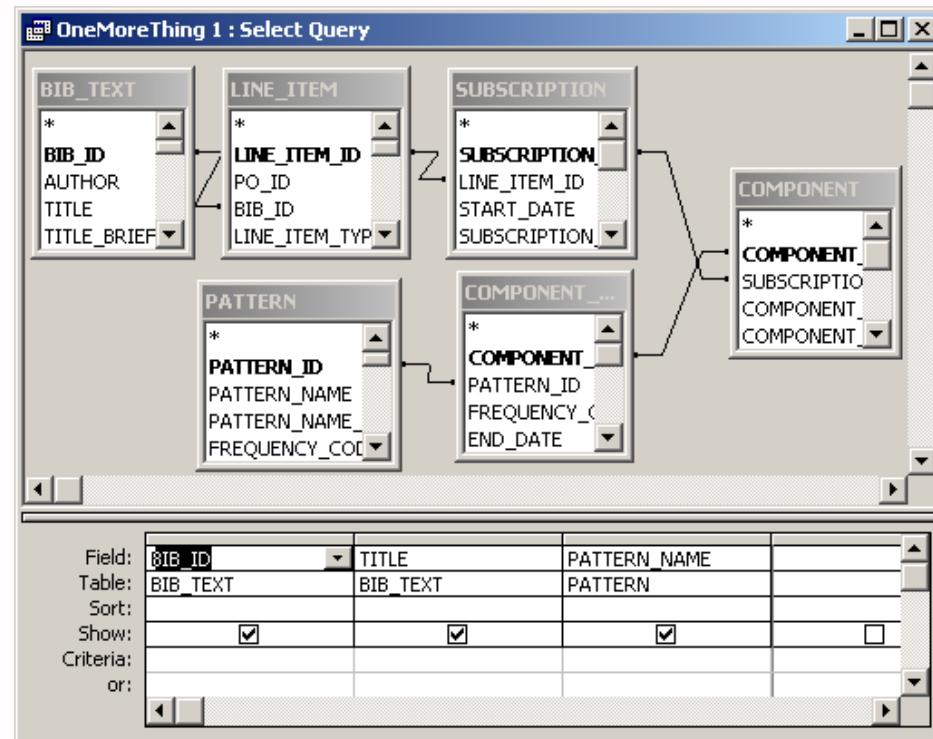
Seize every chance to make your queries more flexible.

- Hard-code as little as possible
- Use prompts for criteria
- Permit a wide range of criteria
- Include intermediate tables



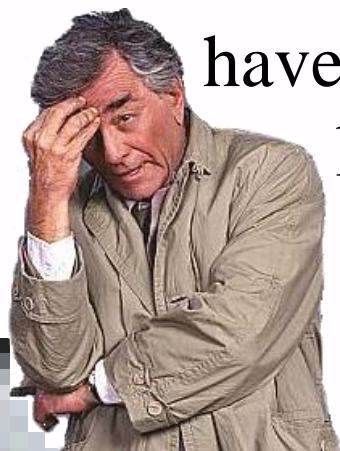
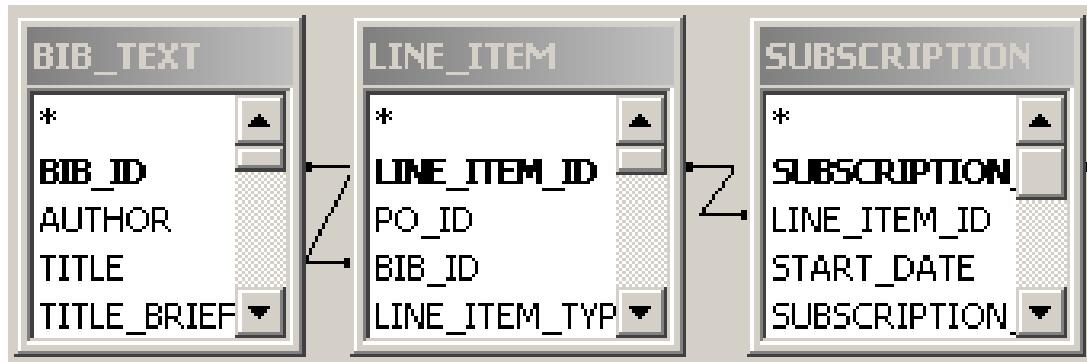
# FIRST: ANALYZE QUERY

It is foolhardy to start tweaking a query if you don't really know what it does. If it's one of your queries, you have a headstart.



# BE THE MACHINE

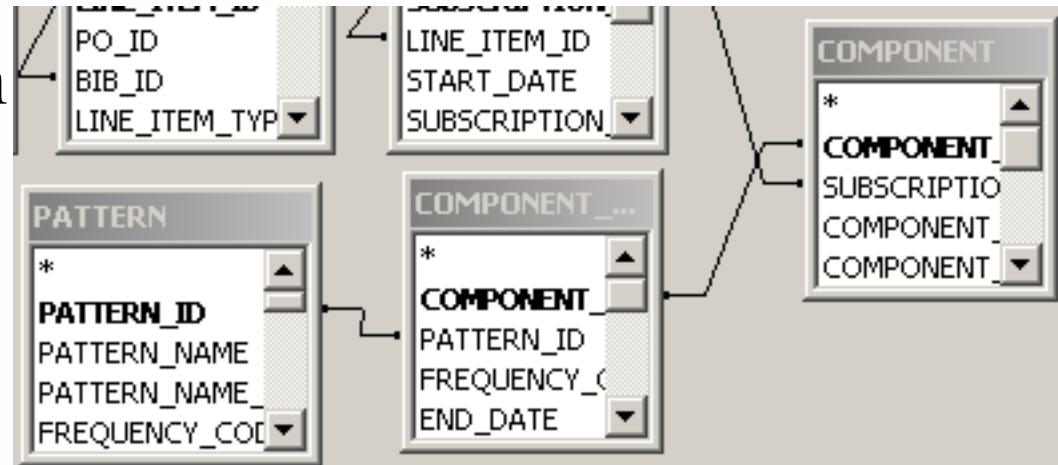
Talk yourself through the query.



“Each bib is linked to its line item. If we don’t have an order, the bib will be dropped. We link each line item to a subscription. If it’s a monograph, there won’t be one, so the results will only include serials and continuations.”

# KEEP TALKING

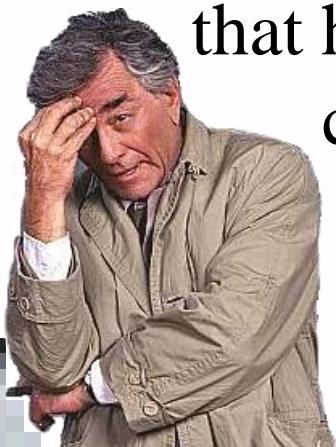
“Each subscription is linked to a component, and each component is linked through the COMPONENT\_PATTERN table to the pattern defined for that component. So, we end up with each serial we receive being linked to the associated pattern.”



# NOW THE BOTTOM PART

BIB_ID	TITLE	PATTERN_NAME
BIB_TEXT	BIB_TEXT	PATTERN
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

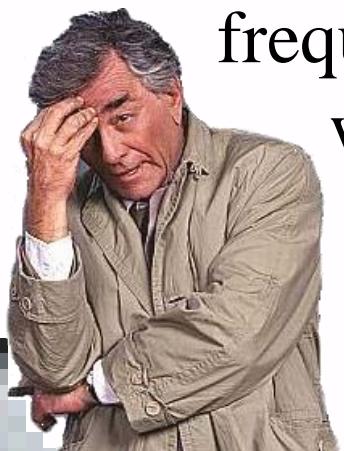
“We have a list of each bib record linked with its pattern. Now, we grab the BIB\_ID and TITLE from one end and the pattern’s name from the other. So, for each serial that has a subscription (current or ceased) and a component, we will see the title, along with the name of the pattern we’re using to receive it.”



# TWEAK ONLY NOW

Now that you understand the current query, you can consider adding to it.

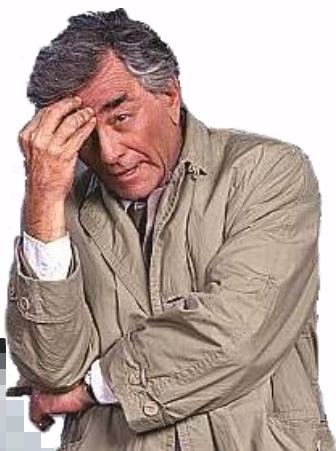
“I’d like to find all of our serials that come more frequently than once a month. The frequency should be associated with the pattern, so this query should be a good place to start. I will need to locate the frequency information, then add criteria that will screen out the monthlies and less frequent patterns.”



Frequency > “Once a Month”

# LOOK AT THE TABLES!!!

You want specific frequencies, but you need to know how that information is stored. The ONLY WAY is to look at the tables themselves.



PATTERN : Table			
	PA	PATTERN_NAME	PA
			FREQUENCY_CODE
▶	1	3x/yr--v.,no.,yr.,mo.	3X t
	2	Annual--yr.	AN a
	3	Annual--ed.,yr.	AN a
	4	Annual--v.,yr.	AN a
	17	Bimonthly--v.,no.,yr.,mo.(single)	BIK b
	6	Biennial--ed.,yr.	BIE g
	7	Biennial--v.,yr.	BIE g

# SOMETHING'S MISSING

The  
PATTERN  
table says  
this:

The screenshot shows a software window titled "Publication Pattern - Bimonthly--3v.". On the left, there's a table labeled "PATTERN" with columns for Level, Caption, and Max d. The first row has Level 1 highlighted in blue. To the right of the table is a "FREQUENCY\_CODE" list containing various abbreviations like e, m, q, a, d, s, m, x, s, q, s, m, m, q, f. A red box highlights the "Frequency" dropdown menu on the right. The menu lists several options: Annual, Biennial, Bimonthly (which is selected), Biweekly, Daily, Monthly, Quarterly, Semiannual, and Months. A red box highlights the "Bimonthly" option. A yellow callout box contains the text: "There must be a key somewhere! I'll look at more tables."

Acq says this:

# WHAT'S IT CALLED?

wlafdb : Database

Open Design New X

Objects

- Tables PATRON\_PHONE
- Queries PATRON\_STATS
- Forms PATRON\_STAT\_CODE
- Reports PATTERN
- Pages peri\_serials
- Macros PHONE\_TYPE
- PO\_FUNDS
- PO\_NOTES
- PO\_STATUS

Groups



“Pattern— something?  
No, there doesn’t seem to  
be one. How about  
Frequency— something?  
BINGO!”

wlafdb : Database

Open Design New X

Objects

- Tables FINE\_FEE\_TRANS\_TYPE
- Queries FINE\_FEE\_TYPE
- Forms FISCAL\_PERIOD
- Reports FREQUENCY
- Pages FUND
- Macros FUNDLEDGER\_VW
- FUND\_NOTE
- FUND\_PAYMENT
- FUND\_TRANSACTION

Groups

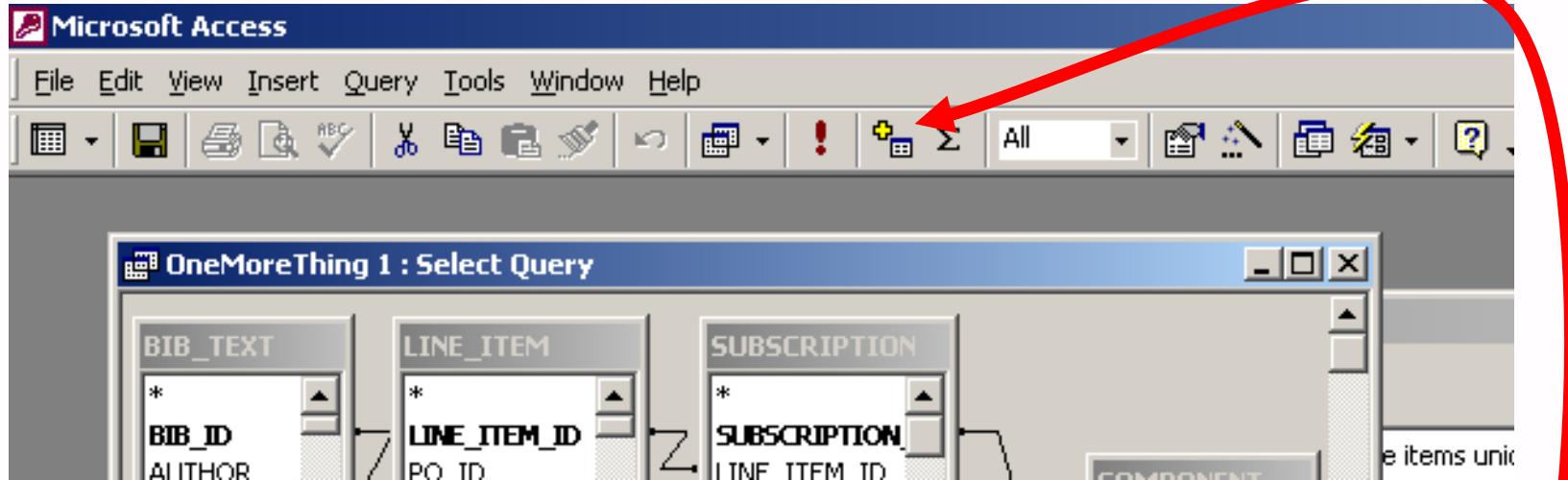
# LOOK AT THE TABLE!!!

WHAT WILL BE EASIEST TO MAINTAIN?

FREQUENCY_ID	FREQ_INCREMENT	FREQ_CALC_TYPE
Annual	1	y
Bimonthly	2	m
Semiweekly	3	d
Daily	1	d
Biweekly	14	d
Cominuous	c	...

You could specify:  
Frequencies (e.g. “*Semiweekly*”, “*Daily*”),  
Codes (e.g. “c”, “d”, “e”, “w”)  
or you could just check for  
FREQ\_CALC\_TYPE = “d”.

# ADDING A TABLE



To add a table to an existing query, open the query, and find the icon in the toolbar for “Add Table”

# TEST THE QUERY

Do  
a  
test  
run  
to  
see  
if:

BIB_ID	TITLE	PATTERN_NAME	FREC
10109	Middle English dictionary. Hans Kurath	Weekly (yr.- contin)	d
27614	Historisch-kritische Gesamtausgabe de	Weekly (yr.- contin)	d
27970	Computers & structures.	Semimonthly (v.,no.,yr.,mo.)	d
27970	Computers & structures.	Semimonthly--4v.,no.,yr.,mo	d
27970	Computers & structures.	Semimonthly--v.,no.	d
28212	Current papers in physics.	Semimonthly (consec.no.,yr.,mo.,day)	d
28841	Journal of low temperature physics.	Semimonthly (4v.,6no.)	d
28982	American journal of cardiology.	Semimonthly (2v.,no.,yr.,mo.)	d
28982	American journal of cardiology.	Semimonthly--2v.,12no.,yr.,mo.	d
28982	American journal of cardiology.	Weekly (2v.,no.,yr.)	d
29094	Biological psychiatry.	Semimonthly--2v.,no.,yr.,mo.,day	d
29115	Circulation research : a journal of the Ai	Semimonthly (2v.,no.)	d
29115	Circulation research : a journal of the Ai	Semimonthly (2v.,no.,yr.,mo.)	d
31725	Progress in surface science.	Semimonthly (3v.,8no.)	d
32014	Computer physics communications.	Semimonthly (8v.,3no.,yr.)	d
32014	Computer physics communications.	Semimonthly (8v.,no.,yr.,mo.)	d

- \* All of the returned results make sense
- \* All expected records are returned

# WHAT DID WE JUST DO?

Analyze one or more queries

Know what you need to change

Find the tables and fields you will need

Make changes, one at a time

Test the query with each change



*The same process applies to  
your own queries, queries from  
elsewhere or the prepackaged  
queries.*

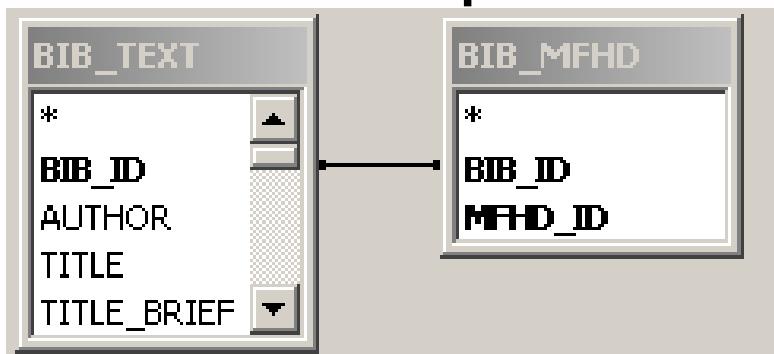
# JOIN SIDE EFFECTS

Joining tables often results in more or fewer records in the results.



One record per bib

One record per MFHD



More...

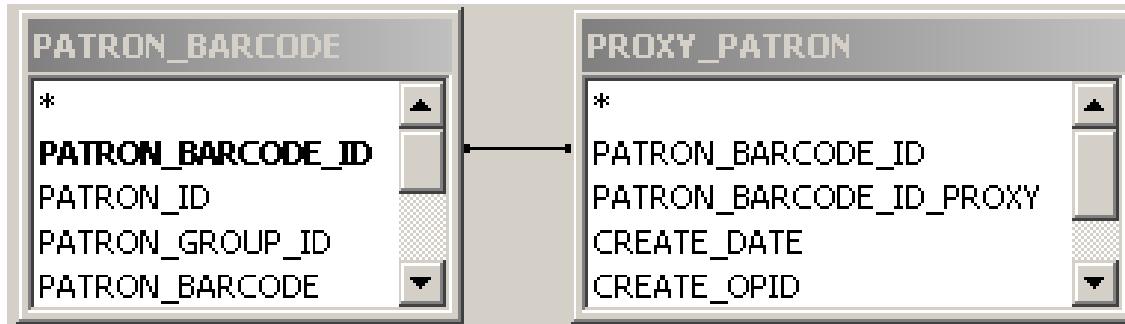
# JOIN SIDE EFFECTS

PATRON_BARCODE	
*	
PATRON_BARCODE_ID	▲
PATRON_ID	▼
PATRON_GROUP_ID	
PATRON_BARCODE	

All patron  
barcodes

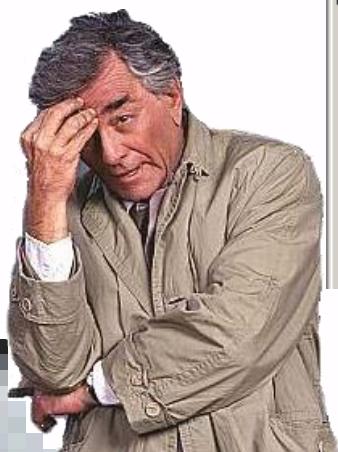
Less...

Only patron barcodes with proxies



# ADDING AND DELETING

If you don't know how a new table will affect a query, test!



Query1 : Select Query

MFHD\_MASTER

*	MFHD_ID	LOCATION_ID	CALL_NO_TYF	NORMALIZED
---	---------	-------------	-------------	------------

Field: MFHD\_ID  
Table: MFHD\_MASTER  
Sort:  
Show:   
Criteria:  
or:

MFHD\_HISTO...

*	MFHD_ID	OPERATOR_ID	ACTION_DATE	LOCATION_ID
---	---------	-------------	-------------	-------------

Field: MFHD\_ID  
Table: MFHD\_MASTER  
Sort:  
Show:   
Criteria:  
or:

93750  
93750  
1012148

2210175

1489143

1520535  
1520536  
1520537

Record: 1489143 of 1489143

Record: 2210175 of 2210175

Why?

# CRITERIA ISSUES

Placement and appropriateness

Operators: comparison, Boolean, Between

Pattern matching

Prompting

Dates and criteria

Criteria with grouping

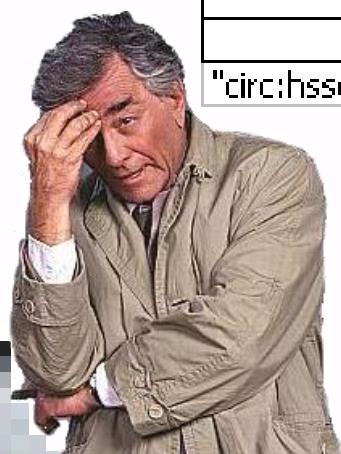


ITEM_STATUS_DESC	CIRC_TRANSACTION_ID
ITEM_STATUS_TYPE	CIRC_TRANSACTIONS
<input checked="" type="checkbox"/>	<input type="checkbox"/>
"Lost--System Applied"	Is Null

# CRITERIA PLACEMENT

Put criteria on the “Criteria” line under the field to which they apply.

Field:	BOOKING_START	CREATE_OPID	MEDIA_SCHEDULE	MEDIA_TYPE_ID
Table:	MEDIA_SCHEDULE_ARCHIVE	MEDIA_SCHEDULE	MEDIA_SCHEDULE	MEDIA_SCHEDULE
Sort:				
Show:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Criteria: or:	>#8/1/2002# And <#9/1/2002#	"medstudent"	"2"	"1" Or "2" Or "3"



LOCATION_CODE
LOCATION
<input type="checkbox"/>
"circ:hsse"

ITEM_STATUS_DATE	ITEM_STATUS_DESC
ITEM_STATUS	ITEM_STATUS_TYPE
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Between [start] And [end]	"Not Charged"

INDEX_CODE
BIB_INDEX
<input checked="" type="checkbox"/>

PO_STATUS_DESC	Mid([FIELD_008],19,1)
PO_STATUS	
<input type="checkbox"/>	<input type="checkbox"/>
"Pending" Or "Approved/Sent" Or "Received Partial" <>" " And <>"u"	

Like "650\*"

# APPROPRIATE CRITERIA

Be sure your criteria make sense with the actual values in the field you are using them with.

Run the query without criteria to see what the values are.

This one  
won't  
work as  
is.

# CRITERIA & OPERATORS

Add operators to specify more complex criteria than simple equality.

Boolean:

And

Or

Not



Comparison:

$\neq$

$<$

$>$

$\leq$

$\geq$

Combined:

$>10$  And  $<15$

$\neq$  "this" And  $\neq$  "that"

"VHS" or "CD-ROM"

Between:

Between 5 And 10

Between #6/4# And #6/5#

# PATTERN MATCHING

With text fields, you can do pattern matching, using the asterisk as a wildcard.

LOCATION_CODE
LOCATION
<input checked="" type="checkbox"/>
Not Like "GP**"

Anything that starts with “GP”



DISPLAY_CALL_NO
MFHD_MASTER
<input checked="" type="checkbox"/>
Not Like "**PER**"

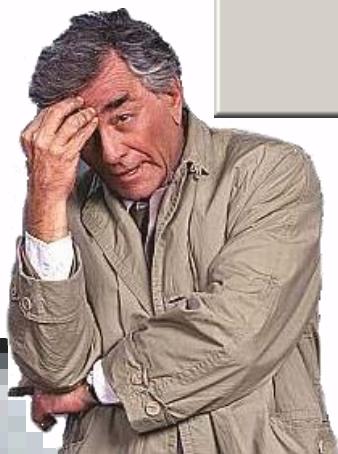
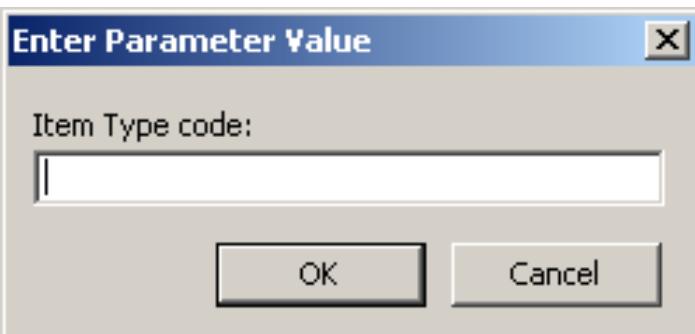
Call number has “PER” anywhere in it.

BIB_FORMAT
BIB_TEXT
<input type="checkbox"/>
Like "*s"

Anything that ends with “s”

# PROMPT FOR CRITERIA

ITEM_TYPE_CODE	LOCATION_CODE
ITEM_TYPE	LOCATION
<input type="checkbox"/>	<input type="checkbox"/>
[Item Type code:]	[Enter location code:]



Make your queries more flexible by using prompts instead of hard-coding the criteria.

*When you add a prompt, make sure it clearly asks for what it wants. What does “start” want?*

# DATES AND CRITERIA

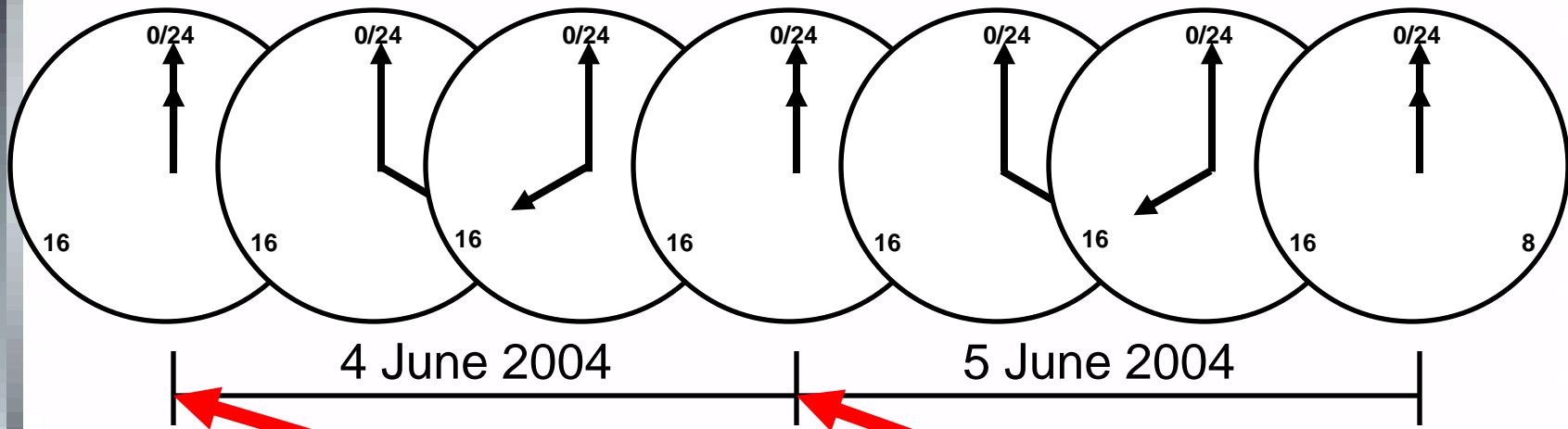
All Date fields in Voyager are Date/Time fields, which affects your criteria.

#02/14/2004# = #02/14/2004 00:00:00# ≠	02/14/2004 20:16:15
#03/06/2003# = #03/06/2003 00:00:00# ≠	03/06/2003 14:55:56
#02/14/2004# = #02/14/2004 00:00:00# ≠	02/14/2004 21:19:25
#02/14/2004# = #02/14/2004 00:00:00# ≠	02/14/2004 21:36:31
#02/15/2004# = #02/15/2004 00:00:00# ≠	02/15/2004 10:52:06
#09/20/2002# = #09/20/2002 00:00:00# ≠	09/20/2002 11:56:04
#02/15/2004# = #02/15/2004 00:00:00# ≠	02/15/2004 10:52:10
#12/04/2003# = #12/04/2003 00:00:00# ≠	12/04/2003 12:52:58
#02/15/2004# = #02/15/2004 00:00:00# ≠	02/15/2004 10:52:13
#02/15/2004# = #02/15/2004 00:00:00# ≠	02/15/2004 13:06:32

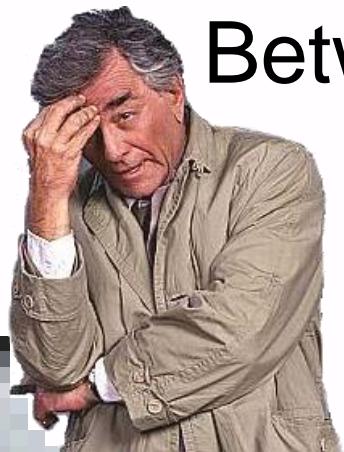


Date constants without times are that date at exactly midnight.

# DATE RANGES



Between #6/4/2004# And #6/5/2004#



One day's data, from one  
midnight to the next.

# EXPRESSIONS

PUB\_STATUS: Mid([FIELD\_008],7,1)

"c"



Extract the 7<sup>th</sup> single character from the 008 field and check if it's a "c".



Using expressions expands the range of values that can be returned.

*An expression is any transformation of current values into new values.*

# MORE EXPRESSIONS

USAGE: Val([HISTORICAL\_CHARGES])+Val([HISTORICAL\_BROWSES])

Add charges and browses, numerically

UTITLE: UCase([TITLE])



Like "TEH\*\*"



Convert title to  
upper case before  
doing case  
sensitive  
comparison

AMT: CCur([AMOUNT]/100)

Convert a monetary  
amount to dollars and cents

Change date to a day name  
to match input criteria

Expr1: Format(Weekday([CHARGE\_DATE]), "dddd")



[Which day of the week (spelled out):]

# QUESTIONS?

If we have time, I can work through one or more examples.

